



For organizations looking to improve performance by reducing waste, rework, complexity and delays in their processes and system.

Lean 5S (Office)

Course Overview

Instituting the 5S's is usually one of the first steps that organizations take in implementing Lean or Lean Six Sigma. The 5S's (Sort, Set in Order, Shine, Standardize, and Sustain) are rough translations from the original Japanese terms referring to a process to optimize workplace organization.

Participants in this "hands on" training course will learn the fundamental concepts of the 5S's and how to apply the 5S management system in their workplace. An interactive simulation is used to provide participants with a good understanding of 5S and why it is the cornerstone of a lean management system. On completion of this training class you will be able to:

- *Understand how 5S fits into a Lean initiative and its role as a foundation for Lean implementation*
- *Implement and execute the key tools of the Lean 5S management systems*
- *Perform a 5S assessment*
- *Use 5S assessment results as a baseline for improvement*
- *Implement and sustain an effective 5S program in their work areas*
- *Understand the effectiveness of visual control*

Who Should Attend

This "hands-on" workshop is perfect for the novice or for people desiring an invigorating Lean 5S refresher.

Course Prerequisites

There are no prerequisites for this training course.

Course Duration

This course will take 1/2-day (4-hours) to complete.

Training Course Fees

ETI Group can present this training program at your facility. Your cost, including workbooks and handouts for up to twelve participants is \$1,250. Additional participants, up to a maximum of twenty people will cost an additional \$50 per person. Please note that this training course can also be "tailored" to meet specific learning needs of your organization. For more information please contact: